## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-25-01-0015

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

|       |              |             |  | T-ATTE    |       |
|-------|--------------|-------------|--|-----------|-------|
| ITEM# | QTY.         | UNIT        | ARTICLES   | U PRICE   | TOTAL |
|       |              |             | Note: Subject to Progress Billing                    | 1         |       |
|       |              |             | Lot I.   | 100       |       |
| 1     | 172          | liters      | Diesel Fuel  | U         |       |
|       |              |             | Lot II.  |           |       |
| 1     | 156          | liters      | Gasoline Fuel  |           |       |
|       |              |             | X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-               |           |       |
|       | PURPOSE:     |             | For use of the following SCCADAC Activities: House   | TOTAL     |       |
|       |              |             | Visitation of PWUDS, Monitoring of CBDRP Graduates,  | / -       |       |
|       |              |             | Random Drug Testing, Implementation of Barangay Drug |           |       |
|       |              |             | Clearing Program, Implementation of CBDRP and other  |           |       |
|       |              |             | related activities for CY 2025.                      |           |       |
|       |              |             | 0.   |           |       |
|       |              |             |  |           |       |
|       |              |             |  |           |       |
|       |              |             | VIII IDDINY  |           |       |
|       |              |             | V. LIPPII  |           |       |
| Cor   | mpany Name / | Business Na | nme & Address Name / Signature of Representatives    | Form & A  | mount |
| 30.   |              |             | 2  | of Bid Se |       |
|       |              |             |  | 31 DIG 00 | ,     |

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-25-01-0015 DATE: January 8, 2025

FOR USE OF THE FOLLOWING SCCADAC ACTIVITIES: HOUSE VISITATION OF PWUDS, PURPOSE:

MONITORING OF CBDRP GRADUATES, RANDOM DRUG TESTING, IMPLEMENTATION OF BARANGAY

DRUG CLEARING PROGRAM, IMPLEMENTATION OF CBDRP AND OTHER RELATED ACTIVITIES FOR

CY 2025

SCCADAC OFFICE:

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., January 28, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)

Surety Bond (5% of ABC)

10,431.80 208.64

**5**21.59

Lot 1 Lot 2 9,809.28 196.19 490.46

## TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Trea<mark>surer of San Carlos City</mark>.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

: Two percent (2%) of the ABC (See above)

if issued by a foreign bank. c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance

: Five percent (5%) of the ABC (See above)

Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. (per City Ordinance No. 23-21, Series of 2023.)

P 500 00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD <u>ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**